2025/26 Report on the Use of the Life-wide Learning and Sister School Grant
CCC Heep Woh College

July 2026 ver.

Schools are required to upload this Report on the Use of the Life-wide Learning and Sister School Grant endorsed by their SMCs/IMCs to the school website for the sake of enhancing transparency and in accordance with the established practices.

^ List of Evaluation Method for reference (Schools can select one or more suitable option(s) from the pull-down list): 【School may click on the "−" on the left to hide this part】

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Evaluation Method:	**E1** Questionnaire	**E2** School Meeting and Discussion	**E3** Professional Sharing in School	**E4** Interview	**E5** Observation	**E6** Written report and record	**E7** Others (Please specify in column L)

Category 1: Details of Activities

No.	Name and Description of the Activity	Date	Objective(s) of the Activity	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses ($)	Name(s) of Mainland sister school(s) (If sister school exchange activity is involved)	Evaluation Method^		Evaluation Results (Select the suitable option from the pull-down list)	Grant (GSSS/LWLG/ LWLSSG)
				Students (Please specify levels and number)	Teachers	School Manage-ment	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "E7 Others" is selected, please provide details in this column)		
1.1	**Local Activities** (including online exchanges)												
1	Life-wide Learning Days	10 Oct 2025 27 Mar 2026	To increase students' exposure to significant real-life events and enable them to acquire the skills and tactics in learning how to learn	S1-6 (All)	0	0	0	HK$35,461.00		E1 Questionnaire		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
2	Gifted Education Programmes	Whole year	To stretch students' potential and abilities in various domains through joining pull-out gifted programmes organized by universities and other institutions.	S1-3 (100)	0	0	0	HK$11,080.00		E1 Questionnaire E2 School Meeting and Discussion		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
3	Activity/ Workshop related to Biology	1/9/2025-30/8/2026	To broaden students' exposure in Biology	S4-6 (20)	0	0	--	HK$3,480.00	---	E5 Observation		Generally achieved	LWLSSG
4	中文科課外活動	1/9/2025-31/8/2026	1.擴闊學生視野 2. 提升學生自信 3. 建立健康生活及正向價值 4. 增加學生對學校的歸屬感	S1-S6 (150)	0	0	0	HK$4,725.00		E1 Questionnaire		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLSSG
5	朗誦訓練導師費用	1/9/2025 - 30/6/2026	1.擴闊學生視野 2. 提升學生自信 3. 建立健康生活及正向價值 4. 增加對中國文學及文化的認識 5. 提升對國民身分的認同	S1-S6 (30)	0	0	0	HK$6,075.00		E1 Questionnaire		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG

	Name and Description of the		Objective(s) of the	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses	Name(s) of Mainland sister school(s)	Evaluation Method^		Evaluation Results (Select the	
6	Membership fee	Whole year	To develop skills in utilizing ICT to learn and use a range of applications software effectively, ethically and with discrimination to support information processing and problem-solving.	S1 - S6 (All)	0	0	0	HK$3,440.00		E6 Written report and record		Generally achieved	LWLG
7	Participating activities and competitions	Whole year	To develop skills in utilizing ICT and new innovation to learn and use a range of applications software effectively, ethically and with discrimination to support information processing and problem-solving. To foster interest, confidence and positive attitudes towards the use of ICT and new innovation. To broaden students' horizons of ICT and robotic development all over the world.	S1 - S5 (All)	0	0	0	HK$64,467.46		E6 Written report and record		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
8	Training Service of Robotic Team	Whole year	To develop skills in utilizing ICT and robotics to learn and use a range of software and hardware effectively, ethically and with discrimination to support problem-solving. To foster interest, confidence and positive attitudes towards the use of ICT and robotics. To broaden students' horizons of robotic development all over the world.	S1 - S5 (15)	0	0	0	HK$30,160.00		E6 Written report and record		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
9	F.2 Financial Talk	Nov/Mar	To let students know the importance of money management. Also to teach student ways to set financial goals.	S2 (155)	0	0	0	HK$1,000.00		E1 Questionnaire		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG

	Name and Description of the		Objective(s) of the	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses	Name(s) of Mainland sister school(s)	Evaluation Method^		Evaluation Results (Select the	
10	Speech Festival Workshop	Oct 2025 - Dec 2025	To equip students with the key skills to participate in the 77th Hong Kong Schools Speech Festival	S1 (2) S2 (3) S3 (1) S4 (2) S5 (7)	0	0	0	HK$250.00		E1 Questionnaire		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG
11	Geography Field Trip (S4, S5 & Geography Society)	13/11/2025 S4 Urban Field Trip , 20-21/10/2025 S5 Field Camp, 4/7/2026 S5 Urban Field Trip	To provide training on geography fieldwork skills. To visit the geological park.	S5 (33) S4 (21) S1-S5 (30)	0	0	0	HK$7,924.00		E6 Written report and record		Fully achieved.	LWLG & LWLSSG
12	Educational visits/seminars/workshops/activities (after school or LWL day)	Sept 2025-Jul 2026	To enhance S4 students' awareness on the needs of the community and different people in the society To broaden students' horizon in different areas with other essential learning experiences (OLE) alongside the DSE core and elective components. To enhance students' knowledge and skills in different subject areas	S4 (148)	0	0	0	HK$24,425.40		E1 Questionnaire E5 Observation		/	LWLG & LWLSSG
13	Project learning outcome exhibition	01 Jul 2026	To create an opportunity for the S4 students to showcase their learning outcome and enhance their sense of competence. To enhance other students' understanding towards project learning and share the value of it.	S3&S4	0	0	0	HK$41,071.96		E1 Questionnaire E5 Observation		Mostly achieved	LWLG & LWLSSG
14	Consumption of professional services (guest speakers for specific lessons)	Sept 2025-Jul 2026	To broaden students' horizon in different areas with other essential learning experiences (OLE) alongside the core and elective components. To enhance students' skills and knowledge	S4 (148)	0	0	0	HK$6,000.00		E1 Questionnaire E5 Observation		Mostly achieved	LWLG

	Name and Description of the		Objective(s) of the	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses	Name(s) of Mainland sister school(s)	Evaluation Method^		Evaluation Results (Select the	
15	Mathematics competition training & allowance	Oct 2025 - Dec 2025	To enhance students interests and ability in Mathematics so that they have more confidence in participating in Mathematics Competition	S2-S3 (18)	0	0	0	HK$8,000.00		E5 Observation		Fully achieved	LWLG
16	Mathematics Society	Whole year	To enhance students interests and ability in Mathematics	S1-S6 (800)	0	0	0	HK$600.00		E2 School Meeting and Discussion		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLSSG
17	School Western Orchestra	10/2025-06/2026	To enhance students' enembleships and musicianship by providing musical training in Western Orchestra for students.	S1-S5 (30)	0	0	0	HK$34,008.33		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
18	School Chinese Orchestra	10/2025-06/2026	To enhance students' enembleships and musicianship by providing musical training in Chinese Orchestra for students.	S1-S5 (30)	0	0	0	HK$31,150.00		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
19	Musical Instrument Classes	10/2025-06/2026	To provide musical training in learning musical instruments for students.	S1-S5 (100)	0	0	0	HK$53,430.00		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
20	School Handchime and Handbell Team	10/2025-06/2026	To enhance students' enembleships and musicianship by providing musical training in handbell and handchime playing for students.	S1-S5 (30)	0	0	0	HK$51,310.34		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
21	School Choir	10/2025-06/2026	To enhance students' enembleships and musicianship by providing choral training for students.	S1-S5 (70)	0	0	0	HK$27,027.72		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
22	External Music Competitions and Transportation	10/2025-06/2026	To provide chances for students to participate in external competitions like Schools Music Festival and JSMA.	S1-S5 (150)	0	0	0	HK$30,134.00		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG

	Name and Description of the		Objective(s) of the	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses	Name(s) of Mainland sister school(s)	Evaluation Method^		Evaluation Results (Select the	
23	Christmas Concert	01 Dec 2025	To organize the school Christmas concert.	S1-S5 (150)	0	0	0	HK$929.66		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG
24	School sports teams training and competition	Sept 2025-Aug 2026	To stretch students' potentials and boost their talents	S1-S6 (350)	0	0	0	HK$144,601.73		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
25	Visit to Ho Koon Nature Education cum Astronomical Centre (Sponsored by Sik Sik Yuen)	01 Dec 2025	To provide experience in astronomical education, and to adapt scientific knowledge to real life scenario	S4 (20)	45,689	0	0	HK$45.00		E1 Questionnaire		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLSSG
26	Life Coach Program	1/9/2025-31/8/2026	Foster students' spiritual growth and engagement in religious educational activities	S1-6 (830)	0	0	0	HK$26,769.45		E1 Questionnaire		Mostly achieved	LWLG & LWLSSG
27	Interest class (RE)	Feb-Mar 2026	Provide necessary materials for S.2 interest class	S2 (45)	0	0	0	HK$1,757.50		E1 Questionnaire		Mostly achieved	LWLG
28	Sex Education Talks for S.3 Taster Program	Apr-May 2026	Provide students with essential knowledge concerning sexuality and gender relations	S3 (45)	0	0	0	HK$2,000.00		E1 Questionnaire		Mostly achieved	LWLSSG
29	HKU x HWC VR Co-creation with GenAI Project	Whole year	Collaborate with HKU for constructing a new STEAM - VR project to whole S2 students	S2 (140)	0	0	0	HK$499.17		E2 School Meeting and Discussion		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG
30	Visual Art related activities	9/25-8/26	To widen students' horizons by the activities	S1-6 (30)	0	0	0	HK$200.00		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG
31	Art Exhibition	9/25-8/26	To allow students to get in touch of different types of art in the exhibition. They can see the real artworks for their creative inspiration	S1-6 (30)	0	0	0	HK$250.00		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG

	Name and Description of the		Objective(s) of the	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses	Name(s) of Mainland sister school(s)	Evaluation Method^		Evaluation Results (Select the	
32	AV Team	9/25-8/26	To stretch students' potentials and boost their talents	S1-S5 (10)	0	0	0	HK$650.00		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG
33	National security talks	25/9/2025	To arise the awareness of national security among students.	S1-S4 (600)	0	0	0	HK$1,948.40		E1 Questionnaire		Fully achieved	LWLG
34	Visit national security exhibition	24-25/9/2025	To arise the awareness of national security among students.	S1-S5 (700)	0	0	0	HK$13,657.67		E1 Questionnaire		Fully achieved	LWLG & LWLSSG
35	S1 Life Education Camp Subsidy	8/10/2025-10/10/2025	1. Build Self-Confidence and Resilience: To develop a positive "I Can Do It" attitude by overcoming challenges in adventure games and discipline training, fostering personal grit and self-belief. 2. Strengthen Team Cohesion and Collaboration: To enhance inter-class relationships and teamwork skills through cooperative games and activities, building a stronger, more supportive school community. 3. Promote Proactive Decision-Making: To practice making thoughtful and responsible life choices through soci-game scenarios, understanding the	S1(132)	14	0	0	HK$75,424.01		E2 School Meeting and Discussion		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG

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36	S4 Life Education Camp Subsidy	11/3/2026-13/3/2026	1. Explore Future Pathways with Confidence: To investigate personal strengths and potential career directions through career-oriented games, enabling more informed and proactive decisions about their future. 2. Understand the Impact of Life Choices: To critically evaluate the consequences of personal, academic, and social decisions through realistic role-play scenarios, fostering responsible decision-making. 3. Strengthen Collaborative and Supportive Networks: To enhance inter-class unity and teamwork through collaborative	S4(145)	14	0	0	HK$49,777.67		E2 School Meeting and Discussion		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
37	Ad hoc programmes or workshops	Sep 2025 - July 2026	1.To provide responsive emotional and spiritual support through ad-hoc sessions, lectures, and activities that address unforeseen student needs and emergent situations, thereby fostering holistic well-being. 2.The implementation of flexible, on-demand well-being initiatives—including workshops and supportive gatherings—designed to offer immediate psycho-social and spiritual care in response to critical incidents or identified student needs.	S1 – S6	0	0	0	HK$1,300.00		E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLSSG
38	Prefects camp and training	Oct 2025 - May 2026 (Camp:6/12-7/12/2025)	To strengthen students' self-esteem, leadership skill, collaboration skill	S3-S5 (40)	3	0	0	HK$12,879.65		E1 Questionnaire		Mostly achieved	LWLG & LWLSSG

	Name and Description of the		Objective(s) of the	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses	Name(s) of Mainland sister school(s)	Evaluation Method^		Evaluation Results (Select the	
39	Discipline Talk (Aniti-bullying)	09 May 2025	To promote values education (anti-bullying)	S1-S2 (290)	0	0	0	HK$1,100.00		E1 Questionnaire		Fully achieved	LWLG
40	Interest class Subsidy	9/25 – 5/26	To widen students' interest and to foster a healthy wellbeing	S1-S5 (90)	0	0	0	HK$12,393.50		E5 Observation E6 Written report and record E1 Questionnaire		Fully achieved	LWLG & LWLSSG
41	Interest Clubs Subsidy	9/25 – 5/26	To widen students' interest and to foster a healthy wellbeing	S1-S6 (231)	0	0	0	HK$523.00		E5 Observation E6 Written report and record E1 Questionnaire		Fully achieved	LWLG & LWLSSG
42	Dance Team Subsidy	9/25 – 5/26	To train potential students for future training and prepare for performance or competitions.	S1-S5 (11)	0	0	0	HK$14,851.74		E5 Observation E6 Written report and record		Fully achieved	LWLG & LWLSSG
43	Archery Team Subsidy	9/25 – 5/26	To train potential students for future training and prepare for performance or competitions.	S1-S4 (8)	0	0	0	HK$29,034.50		E5 Observation E6 Written report and record		Fully achieved	LWLG & LWLSSG
44	Leadership Training Program (Junior) & Leadership Training Camp (Senior)	10/25 – 7/26	To train potential junior and senior leaders for future development.	S1-S4 (105)	15	0	0	HK$38,476.31		E5 Observation E6 Written report and record E1 Questionnaire		Fully achieved	LWLSSG
45	Adventure-based Leadership Training	10/25 – 8/26	To strengthen students ' self -confidence and leadership potential.	S3 – S5 (20)	0	0	0	HK$880.00		E5 Observation E1 Questionnaire		Fully achieved	LWLG
46	Performance	6/26 - 7/26	To widen students' interest and to foster a healthy wellbeing	S1-S5 (37)	0	0	0	HK$6,200.00		E5 Observation		Fully achieved	LWLSSG
47	Ad hoc activities	10/25 - 11/25	To host activities to students in order to reduce their stress	S1-S3 (410)	0	0	0	HK$1,589.00		E5 Observation		Fully achieved	LWLG & LWLSSG
48	Guidance Prefects Programmes and training	Whole Year	to train student counselors as "Student Guardians" through systematic, school-based training.	S2-S5 (50)	0	0	0	HK$1,880.60		E1 Questionnaire E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
49	School-based or form-based guidance programmes	Whole Year	to promoting the 4Rs Mental Health Charter	S1-S6 (All)	0	0	0	HK$6,247.46		E1 Questionnaire E5 Observation		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLG & LWLSSG
50	Extra-Curriculum Activities in Religious Education	Whole Year	To nurture students' spiritual growth, moral values and sense of community in alighnment with the shools's faith-based mission.	S1-S6 (All)	0	0	0	HK$17,234.43		E1 Questionnaire		Generally achieved	LWLG & LWLSSG
51	Suzhou Lida Middle School Visit							HK$2,813.53					LWLSSG

	Name and Description of the		Objective(s) of the	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses	Name(s) of Mainland sister school(s)	Evaluation Method^		Evaluation Results (Select the	
52	Guangzhou Exchange School Visit							Used the surplus from the Grant for the Sister School Scheme					GSSS
53	Guangzhou Heep Woh School Visit							HK$856.00					LWLSSG
54	Suzhou Lida Middle School Visit							Used the surplus from the Grant for the Sister School Scheme					GSSS
(Please insert rows above if the space provided is insufficient.)													
							Total actual expenses of item 1.1	**HK$941,990.19**					
1.2	**Non-local Activities**												
1	台南高雄文學交流團	27-30/3/2026	1. Students could analyse the passages with their experience. 2. Students could create creative work about their discovery in Taiwan.	S3-S5 (30)	3	0	0	HK$13,640.00		E1 Questionnaire		Mostly achieved	LWLG
2	Subsidy for Students in Exchange Tour	Sept 2025 - Aug 2026	To provide subsidies for students who have financial difficulties in applying for the exchange tour, thereby broadening their horizons and offering more opportunities for those in need.	S1-S6 (40)	0	0	0	HK$50,000.00		E6 Written report and record		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	LWLSSG

	Name and Description of the		Objective(s) of the	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)				Actual Expenses	Name(s) of Mainland sister school(s)	Evaluation Method^		Evaluation Results (Select the	
4	Biology, Physics and Geography Exchange Tour to Singapore	30/6 - 3/7-2026	1. To observe adaptive features of plant and animal species in distinct Singaporean ecosystems. 2. To learn about biodiversity and conservation strategies observed. 3. Discuss the role of botanic gardens (Singapore Botanic Gardens) in conservation. 4. To evaluate the conversion efficiency of various renewable energy sources, including solar energy and hydroelectric power, within the context of sustainable urban engineering. 5. To learn about the city planning in singapore. 6. Visit SMU, one of the top 3 universities in Singapore to gain	S1-S5 (30)	3	0	0	HK$28,326.00		E3 Professional Sharing in School E6 Written report and record		Fully achieved	LWLSSG
5	Mathematics and Culture Exchange Tour	27/3 - 30/3	The objective of the study tour is to provide an opportunity for students to expand their knowledge and understanding of mathematical concepts beyond the classroom. Additionally, throughout the trip , the study tour can help promote Value Education especially for National Identity in Mainland China.	30	3	0	0	Used the surplus from the Grant for the Sister School Scheme		E1 Questionnaire		Fully achieved/ Mostly achieved/ Generally achieved/ Not achieved	GSSS
6	Hangzhou 4-Day Tech and Culture Exchange Tour							HK$3,200.00					LWLSSG
7	Foshan Lingnan culture Exchange Tour							HK$1,220.00					LWLG
8	Principal's Nanjing Visit	26/10-30/10						Used the surplus from the Grant for the Sister School Scheme					GSSS
9	Under the Same Sky Activities							Used the surplus from the Grant for the Sister School Scheme					GSSS
10	Under the Same Sky Activities - Transportation Fee							HK$561.62					LWLSSG

	Name and Description of the		Objective(s) of the	Target & Number of Participants (Fill in the number of participants of each type; please indicate "0" if a particular type is not involved)			Actual Expenses	Name(s) of Mainland sister school(s)	Evaluation Method^	Evaluation Results (Select the
(Please insert rows above if the space provided is insufficient.)										
						Total actual expenses of item 1.2	**HK$96,947.62**			
						Total actual expenses (sum of items 1.1 and 1.2)	**HK$1,038,937.81**			

Category 2: Overall Evaluation and Reflection on the Effectiveness on Grant Utilisation for Planning and Organising/Participating in Life-wide Learning Activities (Please holistically evaluate the effectiveness on grant utilisation and explore ways to further optimise its use, avoiding an in-depth analysis of each activity)

Areas	Students' Learning Need	Anticipated Target	Evaluation Result, Reflection and Follow-up
	(What is the current situation of students' participation in life-wide learning activities? Overall, what do students need in life-wide learning?)	*(Overall, what specific target does the school expect to meet with the Grant to align with the seven learning goals? How does the Grant support student participation in life-wide learning activities in line with the curriculum?)*	*(Overall, how does the school make use of this Grant to arrange suitable life-wide learning activities for students? For students' participation in life-wide learning, to what extend do they meet the expected target? What aspects have been done well, and what aspects still need improvement?)*
Evaluation & Reflection			

Category 3: Overall Evaluation and Reflection on the Effectiveness on Sister School Exchange Activities

No.	Areas	Content of Reflection and Follow-up
1	**Form/Content of the activity**	
2	**Time arrangement of the activity**	
3	**Organisation and arrangements of the activity**	
4	**Others (Please specify)**	

Category 4: Under the Total Actual Expenses, the Expenditure Items with Ceilings

No.	Item	Actual Expenditure* ($)
1	**Expenses on breakfasts/lunches/dinners of school principals and teachers in relation to their discharge of duties in sister school activities organised in the Mainland** (Note: Bound by the limits of such expenses per occasion and per head quoted in the "Expanded Operating Expenses Block Grant User Guide for Aided Schools which have established an Incorporated Management Committee"/"Operating Expenses Block Grant User Guide for Aided Schools".)	$0.00
2	**Expenses on food and beverage for reception in relation to exchange activities with Mainland sister schools taking place in Hong Kong** (Note: The annual total expenditure should not exceed 5% of the rate of the Sister School Grant component for the respective school year.)	$3,669.53

* Our school **confirms** that the LWLSSG is used in accordance with the circulars, guidelines and other documents issued by the EDB and that all the expenditures, including but not limited to the expenditure items with ceilings as specified in Category 4 in this report, fall within the ambit and comply with the principles on the use of the LWLSSG. In case of inappropriate use of this Grant, our school shall make good the relevant expenses by deploying other suitable resources.

Name of Teacher Responsible for Life-wide Learning:		Position:	
Name of Teacher Responsible for the Sister School Scheme:		Position:	