

CCC Heep Woh College
2023–2024
Monthly School Report
July–August 2024

1. Personnel Affairs

1.1 Staff who have retired, resigned, or finished the contract

Teacher	Post
Ms. Chan Shuk Tuen	Extra-curricular Activity Committee Chairlady
Ms. Chan Mun Yee	History Department Head
Ms. Chui Wai Ming	Chinese Language and Chinese History Teacher
Mr. Chan Tsz Yung	Physics Teacher
Ms. Chan Pui Ying Emely	English and Humanistic Education Teacher
Ms. Lau Chui Lan	Chinese Language Teacher
Ms. Ng Man Wai	Mathematics Teacher
Ms. Tam Ying Ying	Economics and Citizenship and Social Development Teacher
Mr. Lam Po Shing	Chinese Language Teacher
Mr. Chui Ho Man	Mathematics Teacher
Ms. Chan Chung Ki Joanne	Associate Teacher (SEN)
Dr. Chu Kai Wing	Principal

We thank them for their service. May God bless them and guide them in the years to come!

1.2 New staff

We thank God that we have thirteen new colleagues this year. Their names and posts are as follows:

Teaching Staff	Post /Subjects Taught
Mr. Lui Ho Wing	Principal
Mr. Au Chi Yiu	Physics Teacher
Mr. Chan Kwan Ho	Citizenship and Social Development Teacher
Ms. Cheng Yung Yung	Chinese Language Teacher
Mr. Chow Kai Shing	History Department Head
Ms. Lee Pui Yi	Physical Education Teacher
Mr. Ng Kin Ting	Chinese Language and Chinese History Teacher
Mr. Tse Ka Ho	Economics and Mathematics Teacher
Mr. Wong Tsz Ho	Mathematics Teacher
Mr. Wong Yu Hang	Mathematics Teacher
Ms. Young Nok Lam	English Teacher
Mr. Li Man Tsun	Lab Technician II
Ms. Chan Ching Wan	Associate Teacher (SEN, Guidance & Chinese)

May God give us strength and blessings so that we can work together for the well-being of Heep Woh!

2. Supplementary Lessons for S.5 Students

From 2nd to 19th July, S.5 students had supplementary lessons which helped them better prepare for the Hong Kong Diploma of Secondary Education (HKDSE).

3. Sixth Staff Meeting

On 2nd July, I chaired the 6th Staff Meeting. We discussed proposing changes to the School Organization Chart in 2024–2025, the School Calendar 2024–2025, and formulating the 2024–2025 Annual School Programme Plan, and other matters.

4. Social Worker Performance Appraisal Annual Review

On 4th July, Ms. Chung Wai Yin Ivy, Supervisor of School Social Workers, came to our school with social workers Ms. Yu Sze Nga, Ms. Wong Foon Yan, Ms. Cheung Hiu Tung and Mr. Ip Yee Ho Gary. There was a meeting with Ms. Chan Yee Man Julia, Vice-principal, Mr. Kwan Chi Ho, Guidance Master, Ms. Hou Cheung Pui and Ms. Au Hau Yi, Discipline Mistresses, and I to evaluate our school social workers' performance in 2023-2024 and discuss the program plan in 2024-2025.

5. Promotion Meeting

On 5th July, Mr. Wong Chun Tat, Vice-Principal, chaired meetings to discuss the promotion of students in each form.

6. Showcases of S.4 Project Learning

S.4 Students conducted project learning in groups, including collecting information on the needs of the elders in the district, conducting interviews with the elders, and analyzing their collected information, which helped illustrate the needs of the elders. Then, using the conceptualization of “Design Thinking”, they designed suitable solutions, which can be services or products, to meet the needs of the elders. On 8th July, our school organized the showcases for all the projects that S.4 students have completed in booths and invited the representatives from government, non-governmental organizations and also the elders, the target groups of the project, to visit each booth and give feedback to our students. Students have learned a lot from the process and the feedback from the participants.

7. Invitation to share our school experience on the Use of APASO results

On 8th July Ms. Cheung PY Maggie, the Assistant Principal, and I were invited to share our school experience in the School Experience Sharing Sessions on the use of APASO results organized by the Education Bureau.

8. Teacher Meeting in Preparation for the Release of the HKDSE Results

On 9th July, Mr. Leung Wing Fai, Careers Master, chaired a meeting discussing the overall school and related committees' arrangements for the release of the HKDSE results.

9. Talk on Preparation for the Release of HKDSE Results for Parents

On 10th July, a Talk on Preparation for the Release of HKDSE Results was organized for parents. Mr. Leung Wing Fai, Careers Master, gave a briefing on the procedures for the following:

- release of HKDSE results and relevant processes,
- entrance requirements of a university degree, associate degree and high diploma programmes
- other multiple pathways for further studies.

The aim of the talk was to help students and parents get ready to face the challenge during the release of HKDSE results with appropriate strategies and attitudes.

10. The S1 Inter-class Robotic Cars Challenge

On 10th July, the S1 Inter-class Robotic Cars Challenge was organized by the Information and Communication Technology Department. Ms. Ng Tin Yan Tiffany was responsible for organizing the competitions. The results of the competition were as follows:

S1 Inter-class Maqueen Challenge:

Champion: 1A Girl Team, Chan Ching Lam, Choi Hoi Ching

1st Runner-up: 1D Boy Team, Cheung Kin Wan, Chung Pak Ki, Lee Pak Hei, and Yip Chun Ting

2nd Runner-up: 1B Girl Team, Chau Hau Ching, Fong Wai Man, Lam Wing Hei, and Lee Hoi Yan

11. S.1 Students Registration

On 11th and 12th July, S.1 students of the 2024-2025 incoming class came to our school for registration.

12. End of Term Ceremony

On 12th July, the End of Term Ceremony was held. I shared my life experiences with our students and encouraged our students to trust God and give thanks to others.

13. Leadership Training Camp

From 15th to 16th July, the Extra-Curricular Activities Committee organized training for student leaders to equip them with the necessary leadership and communication skills to help them perform their duties better.

14. Pre-S.1 TSA cum S.1 Streaming Test

On 16th July, the Pre S.1 Territory Wide Assessment (TSA) cum S.1 Streaming Test was organised. S.1 new students sat for the tests in Chinese, English, and Mathematics.

15. Release of HKDSE Results

On 17th July, HKDSE results were released. From 17th to 19th July, Careers and Guidance teachers, S.6 class teachers and mentors for S.6 students looked after the students in need to provide them with timely and constructive suggestions.

16. Volunteering Service Project in Mainland China with Guangzhou XieHe Middle School

Our students 1D Wong Ching Man, 3C Wong Tsz Ching, and 4D Cai Ching Man joined a Volunteering Service Project with other students from Mainland China and Macau to serve as teachers for primary school students at Heyuen, Guangdong, a remote area, from 31st July to 4th August. From 19th to 21st July, they received some basic training on teaching at our school. Then, they did some preparation work before their service at the primary school.

17. English Drama Performance

On 20th July, the Finale Performance of the drama “A Midsummer Night’s Dream” was launched on stage. Our school joined the “Shakespeare in Action” English Drama in Practice Project this year. This is a unique programme where eight schools rehearse a section of the Shakespearean script throughout the school year. Students from eight schools came together on a weekend in July, and brought to the audience a collaborative performance of ‘A Midsummer Night’s Dream. After hours of training and rehearsing throughout the school year, the final performance attracted an amazing turnout of more than 400 audience members to watch the show! This programme is organized by Shakespeare for All and sponsored by the Leisure and Cultural Service Department, HKSAR.

18. 2024 Study Tour to the United Kingdom

From 22nd July to 4th August, the English Department organized a study tour to the United Kingdom to expand students’ horizons, enhance their confidence in using English for communication in an authentic English-speaking environment, and encourage them to embrace and appreciate diverse cultures. Students attended English Language lessons and Drama lessons at a university and also excursions to some famous tourist attractions, such as Oxford University, Shakespeare's Theatre, Shakespeare's Birthplace, Windsor Palace, and the British Museum. They also watched The Phantom of the Opera. Students have learned a lot from the tour.

19. S.6 First Term Uniform Test

From 15th to 23rd August, the First Term Uniform Test for S.6 students was held to assess their learning progress over the summer holiday.

20. S1 Bridging Program

From 15th to 21st August, the Academic Affairs Committee organized the Bridging Program to help new S.1 students adapt to the EMI learning mode in our school and equip them with the necessary knowledge and skills. The performance of the S1 students was good.

21. New Teacher Induction Workshop

On 16th August, we welcomed all our new teachers, introduced them to our school policies and showed them our school campus.

22. Guidance Prefects Training Camp

From 16th to 17th August, the Guidance Committee organized training for Guidance Prefects to equip them with the necessary leadership and counselling skills to help S.1 students in the coming academic year for adaptation to new school life.

23. Middle-Level Management Meeting

On 16th August, Committee Heads and Subject Departments Heads were invited to share their program plans for the coming academic year.

24. Academic Affairs Committee Meeting

On 19th August, Ms. Cheung Pak Yu Maggie (Assistant Principal) chaired the meeting. We discussed matters concerning academic affairs in the coming academic year.

25. Life Education Committee Meeting

On 19th August morning, Mr. Wong Chun Tat and Ms. Chan Yi Man (Vice-principals) chaired the meeting. We discussed matters concerning affairs of student support in the coming academic year.

26. Committees Meeting

From 20th to 21st August, committees called meetings to discuss their program plans and division of labour in the coming academic year.

27. First Department Heads' Meeting

On 22nd August, Ms. Cheung Pak Yu Maggie (Assistant Principal) chaired the meeting. After oral reports from all departments, we discussed matters and arrangements for the new academic year.

28. Departments Meeting

On 23rd and 26th August, subject departments called meetings to discuss their program plans and division of labour in the coming academic year.

29. S1 Orientation and Parents' Day

On 24th August, we arranged Orientation Day and Parents' Day for S1 students and parents. Principal Mr. Lui Ho Wing, Mr. Wong Chun Tat and Ms. Chan Yi Man (Vice-principals), Ms. Cheung Pak Yu Maggie (Assistant Principal), Mr. Kwan CH (Guidance Master), Ms. Hou Cheung Pui and Ms. Au Hau Yi (Discipline Mistress), Ms. Chan ST (ECA Mistress), Mr. Fung TK (RE Master), and Ms. Man SC (Parental Affairs Mistress) introduced all the facilities of our school and explained our expectations in detail. Ms. Li Shuting (the Chairlady of the PTA), the Pastors of Heep Woh Church, and the School Social Workers also introduced and explained their activities to the parents.

30. The Staff Meeting for Preparation of the New Term

On 27th August, Mr. Lui Ho Wing Samuel chaired the Staff Meeting in preparation for the new term and expressed his expectations of teachers. Mr. Lui discussed the routines for the first week and all matters concerned.

31. Staff Development Day

On 28th August, we had our Staff Development Day. In the morning, the representatives from the Quality School Improvement Project (QSIP) from the Chinese University of Hong Kong were invited to give a talk on the 'Rationale and Practice of Pastoral Care and Class Management for Students'. Afterwards, an in-house case review and sharing were conducted by Ms. Ng Tsz Yan, Mr. Kwan Chi Ho, to provide an opportunity for teachers to understand our students' needs. Principal Mr. Lui Ho Wing shared his story with colleagues. Heep Woh Church organized a Team Building Workshop for our teachers.

32. Report from Subject Departments

Mathematics Department

On 2nd August and 5th August, twenty S.5 Mathematics Extended Module Two students were nominated by our school to participate in the Gifted Education Online Summer Course (Rendez Vous with Calculus) organized by the Education University of Hong Kong.

Chemistry Department (Science KLA)

From 12th July to 2nd August, two teams of eight S5 students participated in the "4th Hong Kong Secondary School Cosmetic Formulation Competition" organized by the City University of Hong Kong.

Biology Department (Science KLA)

(1) 5B Man Chung Yat participated in the summer volunteer R.I.G.H.T. Scheme between the

period of 15th July to 9th August in both Queen Elizabeth Hospital and Buddhist Hospital. He had a chance to walk around the ward to learn about how to read the profile of patients, organize activities for the patients, and attend different workshops in both hospitals. He also learned more about how to care for the patients in this scheme.

- (2) Ten S.5 students studying Biology or HSMC attended the information day at St. Teresa's Hospital School on 5th July to learn about the nursing program.

Information and Communication Technology (TE KLA)

- (1) On 10th July, S1 inter-class Robot Car Challenge was completed successfully. 1A Girl Team, Chan Ching Lam, and Choi Hoi Ching, won the Championship. 1D Boy Team, Cheung Kin Wan, Chung Pak Ki, Lee Pak Hei, and Yip Chun Ting, won the first runner-up. 1B Girl Team, Chau Hau Ching, Fong Wai Man, Lam Wing Hei, and Lee Hoi Yan, won the second runner-up.
- (2) On 13th July, two teams of twelve students participated in the "Guangdong-Hong Kong-Macao Greater Bay Area STEM/AI Challenge (CCC Secondary Schools). A team of six students was awarded "Great Bronze". They are 4B Chan Tsz Yau, 4E Choy Fu Shing, 4E Lin Zhuojun, 5D Chan Lok Hang, 5D Law Chi Yin, 5D Lee Yiu Sing.

Business, Accounting and Financial Studies Department (TE KLA)

From 7th to 11th July, the Osaka Exchange Tour was held. Thirty S.2 to S.5 students participated in the tour to visit the Kyoto University and Osaka University of Tourism. They also visited the Meiji Yogurt and Japanese sweets factories and participated in various cultural activities. After the exchange, students hope to learn more about the study pathway and Japanese business culture.

Physical Education Department

- (1) On 13 July, 2A Chow Tin Nok won the bronze medal with a height of 1.85m in the men's high jump event at the National Youth Track and Field Championships in Shaanxi.
- (2) On 22 July, 3C Jiang Yuk Chun finished fifth in the men's high jump event at the Indonesian Track and Field Championships in Yogyakarta, Indonesia.

33. Report from Academic Affairs Committee

- (1) The 1st AAC meeting was held on 19th August. The following major items were discussed:
 - Annual report of AAC (2023 – 2024)
 - Program plan of AAC (2024 – 2025)
 - HKDSE Public Examination result & JUPAS result
- (2) The 1st Department Heads' meeting was held on 22nd August. The following major items were discussed:
 - Targets for 2024 – 2025 AAC Programme Plan & Departmental Programme Plans
 - HKDSE Public Examination result & JUPAS result
- (3) S1 Extra Discretionary Place Admission was run from 11th to 12th July. Four students

were enrolled.

- (4) To strengthen learning support for senior formers, summer supplementary lessons for S.5 students were held from 2nd to 19th July. Also, the Pre-S6 Uniform Test was arranged from 15th – 23rd August.

34. Report from Extra-Curricular Activities Committee

- (1) On 4th July, dance, drum, electric guitar, jump rope, piano, choral speaking, and English drama performances were held during the post-exam activity period. They were presented smoothly and students, both performers and audience, enjoyed them very much.
- (2) On 15th and 16th July, the Senior Leadership Training Camp was successfully held at Cheung Chau, and eighty-eight student leaders of the coming year joined the camp.
- (3) On 18th July and 14th August, the two training workshops for the Interest Club Committee Members of the coming year were successfully held.
- (4) From 19th to 21st July, three students from each of S1, S3, and S4, participated in the service tour organized by Under the Same Sky, House of Hope Association. The three-day training camp was successfully held on the school campus.

35. Report from Career Guidance Committee

- (1) On 9th July, the preparation meeting for the Release of HKDSE for teachers was held.
- (2) On 10th July, the preparation talk for the Release of HKDSE for students and parents was held.
- (3) From 17th to 19th July, a counseling service for the release of the results of JUPAS was provided for S.6 students.

36. Report from Staff Development Committee

- (1) The New Staff Induction program was held on 16th August. There were fifteen new teaching staff including teachers and teaching assistants this year.
- (2) The First Staff Development Day was held on 28th August. In the morning, the representatives from the Quality School Improvement Project (QSIP) from the Chinese University of Hong Kong were invited to give a talk on the ‘Rationale and Practice of Pastoral Care and Class Management for Students’. Afterwards, an in-house case review and sharing were conducted by Ms. Ng Tsz Yan, Mr. Kwan Chi Ho, to provide an opportunity for teachers to understand our students’ needs. Principal Mr. Lui Ho Wing shared his story with colleagues. Heep Woh Church organized a Team Building Workshop for our teachers.

37. Report from Parental Affairs Committee

- (1) The calculation of marks and interview of the PTA scholarships were successfully held. The list of awardees is as follows:
 1. HWC PTA All-Round Student Award

Form	Prize	Class	Name
S.1	Gold	1A	LUI CHING YU
	Silver	1B	LEE CHEUK YIN
	Bronze	1C	LEUNG CHING HANG
S.2	Gold	2C	YIP WING YAN
	Silver	2B	WU YAN CHI GRACE
	Bronze	2A	WONG CHOI YAN
S.3	Gold	3C	CHEN ZHI HUI
	Silver	3D	TSE TIN SUM
	Bronze	3D	MAK CHEUK MAN
S.4	Gold	4D	CHENG WAI SHING
	Silver	4C	LI TSZ SAN
	Bronze	4B	WONG HO YIN
S.5	Gold	5D	CHENG WING YAN
	Silver	5B	MOK YAN
	Bronze	5B	SZETO KA CHUN

2. HWC PTA Academic Improvement Award

Form	Class	Name
S.1	1D	YE WING YAN
	1B	TSANG TSZ HIM
S.2	2D	WONG WAI CHAK
	2D	WONG WING SZE VINCY
S.3	3C	LEUNG PAAK WAI
	3B	CHAN LOK YAN

3. HWC PTA The Best Results in DSE Award

Class	Name
6D	WAN LOK TUNG
6B	PUN SZE TING
6A	GUAN YUK IN ANGELA
6B	YIP LONG MING

- (2) S1 Orientation and Parents' Day was successfully held on 24th August 2024, Committee heads introduced the information of our school to S1 parents. It is hoped that they can learn more about our school.

38. Report from the Discipline Committee

- (1) On 15th and 16th July, the head prefect and vice prefects joined the leadership camp organized by the school.

- (2) On 16th August, some school rules were explained to the new S1 students. The prefects also introduced themselves to the S1.
- (3) On 16th August, some school rules were highlighted with the new colleagues.

39. Report from Moral and Civic Education Committee

5D Lee Yiu Sing participated in the National Education Mascot Naming Competition organized by the Education Bureau and received an Outstanding Award.

Two students attended the award ceremony on July 18th and watched the finals of the 2024 Hong Kong Inter-school Quiz Competition on the Constitution and Basic Law, as well as the celebration of the 75th anniversary of the founding of the People's Republic of China.



40. Report from Religious Education Committee

- (1) On 5th July, two student awardees participated in the gathering of the "Youth Development Program" accompanied by Mr. Fung Ting Kwan. During the event, they shared their educational insights with fellow awardees from various educational institutions.
- (2) On 11th July, a volunteer training session and a visit to elderly individuals, jointly organized with Ladder Mission, took place. Ten student participants engaged in activities aimed at enhancing their communication skills and expressing care for the elderly.
- (3) On 13th and 14th August, the Christian Fellowship Committee Training Camp occurred on the 13th and 14th of August, focusing on fostering teamwork and spiritual growth to enhance future service endeavors.
- (4) On 20th August, a meeting of the Christian Fellowship Committee convened to deliberate on the year plan and theme.

41. Principal's External Activities

- (1) On 6th July, I was invited to serve as the Honourable Guest for the Graduation Ceremony of CCC Wan Chai Church Kei Too Primary School.
- (2) On 10th July afternoon, I attended the meeting of the Service Governing Committee of the Haven of Hope Christian Service.
- (3) On 11th July, I was invited to serve as the Honourable Guest for the Annual Prize-giving Ceremony of the Hong Kong Academy of Gifted Education.
- (4) On 18th July afternoon, I attended the Board of Directors Meeting of the Hong Kong Academy of Gifted Education.

Date: 31st August 2024

Prepared by Dr. Chu Kai Wing
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