

CCC Heep Woh College
2023–2024
Monthly School Report
November 2023

1. Staff Meeting

On 1st November, I chaired the Staff Meeting. We discussed the following issues:

- Preparing for the next External School Review,
- Joining the Teacher Well-Being Survey, and
- other school routines.

2. First Incorporated Management Committee (IMC) Meeting

On 2nd November, Supervisor Dr. Kao Yi Tsun Richard chaired the first IMC Meeting of this academic year. We discussed the 2022 – 2023 Annual School Report and Financial Report, the School Development Plan 2023-2026, the 2023 – 2024 Annual School Plan, and other routine items.

3. Parents' Night (PTA AGM & Forum for Parents and Class Teachers)

On the night of 3rd November, our school organized the PTA Annual General Meeting and forums for parents and class teachers. There was a presentation session of PTA scholarships to awardees for their academic excellence. Besides this, there was a seminar for parents of S.3 students about their subject selection in the senior form curriculum, which aims to let them learn more about the topic and prepare their children for making the right choice. There were also parent and class teacher meetings arranged in the classrooms of S.1, 2, 4, 5, and 6 classes. This allows parents to know more about our school and their children's learning progress.

4. Invitation to talk to the Parents and Students of CCC Kei Wah Primary School (Kowloon Tong)

On the morning of 4th November, I was invited to give a talk to the parents and students of CCC Kei Wa Primary School (Kowloon Tong) to introduce our school. Approximately 200 parents and students attended the talk.

5. Congratulations to our students being awarded Outstanding Students in The Kowloon District Outstanding Student Election Contest

On the afternoon of 4th November, Ms. Chan Yi Man Julia, the Vice-Principal, represented our school to attend the prize-presenting ceremony of the Kowloon District Outstanding Student Election organized by the Kowloon District Principal Association and the Hong Kong Youth Association and co-opted with the Kowloon District Outstanding Students Association. Cheng Wai Shing was awarded the 'Outstanding Student of the Junior Secondary Section' and Wong

Tsan Mei was awarded the ‘Outstanding Student of the Senior Secondary Section’ out of more than 200 participants in the contest.

6. Visit by the EDB Officers from the Quality Assurance Section

On 8th November, Ms. Ngan Yuen Pik Jasmeeen, the Chief Quality Assurance Officer, and Ms. Wong Sze Nga Janet, the Senior Quality Assurance Officer, from the Quality Assurance Section of the Education Bureau came to our school to invite us and prepare us to share our experience in formulating the School Development Plan in the Enhanced School Accountability and Development Framework on 19th December.

7. School Picnic

On 17th November, our school organized the annual School Picnic in the countryside and at beaches to provide the opportunity to foster class cohesion and rapport with students.

8. Gospel Week

From 20th to 24th November, the Religious Education Committee organized a Gospel Week to pique students’ interest in The Gospel. Christian activities such as an evangelistic meeting, Christians sharing session, hymn and testimony sharing, book fair, and lunchtime hymn broadcasting were held. On 25th November, Mr. Lau CK and Mr. Choi YK gave testimonies of their experience in the Christian faith, and the School Chaplain Ms. Law Mei Lei gave a sermon regarding Jesus’ salvation.

9. Congratulations to our students being awarded Outstanding Students in The 15th Wong Tai Sin District Outstanding Student Election Contest

On the afternoon of 26th November, I was invited to attend the prize-presenting ceremony of the 15th Wong Tai Sin District Outstanding Student Election organized by the East Kowloon Youth Society and Wong Tai Sin District Outstanding Students Association. Li Chit Wing was awarded the ‘Outstanding Student of the Senior Secondary Section’ and ‘Social Service Award’ and Sung Hin Man was awarded the ‘Outstanding Student of the Junior Secondary Section’ out of more than 200 participants in the contest.

10. Third Meeting of The School Administration Committee

On 29th November, I chaired the third meeting of the School Administration Committee. Besides reviewing the October activities, we discussed the Mental Health at School Programme and other school routines.

11. Report from Subject Departments

Mathematics Department

(1) On 25th November, 4E Chen Lok Yee, Ho Wing Man, Ho Yan Shuen and Wong Chiu Yee

represented our school to participate in the True Light Mathematics Competition organized by Hong Kong True Light Middle School. Ho Yan Shuen got merit in the competition. Ms. Yu Pik Ching was responsible for training the students.

- (2) The Mathematics Society organized an activity ‘Monthly Mathematics Challenge’ to arouse students’ interest in Mathematics. The winners for November were 1B Lee Cheuk Yin and 3D Wong Tsz Hong.
- (3) On 17th November, the Mathematics Department organized an activity “Twenty-four. Forty-five students participated in the activity.
- (4) The Mathematics Department organized Mathematics Competition Training Classes (Ms. Chu Ka Man and Mr. Tai Tze Tik were responsible for training the students) for the following participants:
 - S.1 classes (6/11,13/11,20/11,27/11)
 - S.2 – 4 classes (7/11,14/11,21/11,28/11)
 - Hong Kong True Light College Girls’ Mathematics Competition (2/11, 9/11, 16/11, 23/11)
- (5) The Mathematics Department organized enhancement activities for S.6 students as follows:
 - Mock Examination was organized by YOUTH NEW WORLD on 15/11 (Paper 1) and 22/11 (Paper 2) respectively,
 - Mock Examination organized by CANOTTA on 30/11 (Compulsory Parts),
 - S.6 Multiple Choice Questions training classes (8/11, 20/11)
- (6) The Mathematics Department organized tutorial groups as follows:
 - S.1 tutorial group for low achievers (14/11, 21/11, 28/11): Twenty students joined the group. (Mr. Li Wang Kin, Ms. Chan Shuk Tuen, Mr. Tai Tze Tik, and Ms. Ng Man Wai were responsible for training the students, with the help of MathsBuddies.)
- (7) Professional Development
 - On 13th November, Mr. Li Wang Kin and Mr. Tai Tze Tik attended a briefing on “2023 Mathematics (Compulsory Part) Question Analysis” organized by the Hong Kong Examination and Assessment Authority.
 - On 20th November, Mr. Tai Tze Tik attended a briefing on “2023 Mathematics (Extended Part) Question Analysis” organized by the Hong Kong Examination and Assessment Authority.

(8) Others

The deadline for the application of the Primary School Mathematics Competition co-organized by our school and Hong Kong Polytechnic University was 1st November. Fifteen schools registered to join the competition.

Chemistry Department (Science KLA)

- (1) Four S5 and S6 Biology and Chemistry students were accepted to join the “International Pathology Day Workshop 2023” organized by the Hong Kong College of Pathologists.
- (2) Twenty-four S4 and S5 Chemistry students were nominated to join the “Chemists Online Self-study Award Scheme” organized by the Hong Kong Virtual University.
- (3) Five S3 Chemistry students were nominated to join the “Junior Secondary Science

- Online Self-learning Scheme” organized by the Hong Kong Virtual University.
- (4) On 9th November, nineteen S3 to S5 Chemistry students participated in the “Polymer in Our Daily Life” seminar organized by the Science Society of our school.
 - (5) On 11th November, four S5 Chemistry students participated in the “Hong Kong Junior Scientists Institute” organized by the University of Hong Kong.
 - (6) On 11th November, one S3 Chemistry student participated in the “In Your Sight, In Your Mind” seminar organized by the Hong Kong Science Museum.
 - (7) On 13th November, one S3 Chemistry student participated in the “International Opportunities for Collaboration between Chinese and Western Medicine” seminar organized by the School of Chinese Medicine, Hong Kong Baptist University.
 - (8) On 18th November, one S4 gifted Chemistry student participated in the “Piloting Scheme for Secondary Schools – Dual Program” organized by the Hong Kong University of Science and Technology.
 - (9) On 20th November, five S3 Chemistry students participated in the “Development and Employment Trends of the Chinese Medicine Industry in Hong Kong” seminar organized by the School of Chinese Medicine, Hong Kong Baptist University.
 - (10) Professional Development Activity/Activities :
 - On 10th November, Mr. Lau CK attended a seminar on “Understanding and Interpreting the Chemistry Curriculum” organized by the Hong Kong Education Bureau.
 - On 14th November, Mr. Lau CK attended a seminar on “Assessing Student Learning Series for Chemistry: Briefing Session on 2023 HKDSE Chemistry and Combined Science (Chemistry Part) Examination” organized by the Hong Kong Examination and Assessment Authority.
 - (11) Others :

On 1st November, a monthly newsletter of the Science Society, “Sound of Science” was issued with the theme of “Toothpaste Rheology and Fluid Dynamics”.

Integrated Science Department

- (1) Twenty-five S1 and S2 students were nominated to join the “Junior Secondary Science Online Self-learning Scheme” organized by the Hong Kong Virtual University.
- (2) On 9th November, five S1 to S2 students participated in the “Polymer in Our Daily Life” seminar organized by the Science Society.
- (3) On 13th November, one S2 student participated in the “International Opportunities for Collaboration between Chinese and Western Medicine” seminar organized by the School of Chinese Medicine, Hong Kong Baptist University.
- (4) Others :
 - On 1st November, a monthly newsletter of the Science Society, “Sound of Science” was issued with the theme of “Toothpaste Rheology and Fluid Dynamics”.

Geography Department

- (1) The Field trips in the First term were completed, including the two-day S5 Geography Field trip and the Geography Society's Field trip in Sharp Island.
- (2) The Geography Department collaborated with the Moral and Civic Education Committee to

share the knowledge of China's geography with the whole school in the morning assembly on 31/10 after the flag-raising ceremony. A China Geography theme game boost was held after the morning assembly with about 100 participants.

- (3) Extended learning activities on national security education were introduced in the junior secondary Geography subject. The topics of Chinese Geography, Chinese Rivers, and Renewable Energy Development in China were used as self-learning materials for each form from S1 to S3, and students were required to submit the homework online before December, the content would also be included in the first term examination.
- (4) Four Geography Club activities were completed, including an online quiz competition, a lava cake workshop, a field trip to Sharp Island, and a China Geography game booth activity.
- (5) Professional Development Activity:
The panel head and subject teacher attended a briefing session on the 2023 Diploma of Secondary Education (DSE) Examination in Geography.

ICT Department

- (1) On 11th November, a total of six S4 – S6 students participated in the heat event of the "Hong Kong Olympiad in Informatics (HKOI)" organized by The Hong Kong Association for Computer Education. Two of the students entered the final event. They are 5D Law Chi Yin and 6E Lei Ho Cheong William.
- (2) On 16th November, S4 ICT students participated in the career talk and the campus tour organized by The Hong Kong Polytechnic University.
- (3) On 26th November, two S1 students and three S2 students participated in the "Faraday Challenge 2023" organized by The Institution of Engineering and Technology (IET), Hong Kong. They got Merit in the challenge.
- (4) Professional Development Activities :
 - On 10th November, Ms. Ng Tiffany attended a workshop “STEAM Education Learning, Teaching and Assessment Series: Hands-on workshop on the Applications of “*Module on Artificial Intelligence for Junior Secondary Level*” organized by The Chinese University of Hong Kong and the Education Bureau.
 - On 21st November, Mr. Wong Ka Chun attended a seminar " 2023 Briefing Session on Hong Kong Diploma of Secondary Education Information and Communication Technology Examination" organized by the Education Bureau.

PE Department

- (1) On 4th and 5th November, 3C JIANG YUK CHUN jumped his best 1.97m in the Boys U16 High Jump in the HVAA Hong Kong Junior Age Group Athletics Championships. This result allowed him to win the championship and created the best result since the opening of Hong Kong U16. In addition, 2A CHOW TIN NOK jumped 1.69m in the Boys U14 High Jump and got the 1st runner-up.
- (2) On 12th November, our school athletics team took part in the Wong Tai Sin Athletics Competition. We won thirteen individual events.

CLASS	NAME	GRADE	EVENT	AWARD
3D	CHAN TSUN TING	Boys D	High Jump	2nd runner up
4B	CHAN TSZ YAU	Girls D	100m	2nd runner up
4B	CHAN TSZ YAU	Girls D	100m hurdle	1st runner up
4B	CHAN TSZ YAU	Girls D	Long Jump	1st runner up
4C	LI TSZ SAN	Boys D	100m hurdle	1st runner up
5C	CHOW OI LING	Girls C	Shot put	1st runner up
3B	WONG CHING CHI DORIS	Girls D	400m	champion
3C	JIANG YUK CHUN	Boys D	High Jump	champion
6C	WONG TSAN MEI	Girls C	1500m	champion
4B	CHAN KA LAM	Girls D	Shot put	champion
4B	CHAN KA LAM	Girls D	Discus	champion
6B	LEE SZE YEUNG	Girls C	Shot put	champion
6B	LEE SZE YEUNG	Girls C	Discus	champion

- (3) On 25th and 26th November, our school athletics team participated in the 70th SCAA All HK Inter-School Athletics Meet. 3C JIANG YUK CHUN jumped 1.88m and won the Boys Grade B high jump champion. In addition, 2A CHOW TIN NOK also jumped a personal best of 1.70 meters in the Boys Grade C high jump and won the 1st runner-up.

Visual Arts Department

- (1) On 8th November, the Visual Arts Department and the Parents-Teachers Committee arranged a Mosaic art workshop. four parents, some students, and teachers, Mr. Wan, Ms. Man, and Mr. Choi joined the artwork. Then the final piece of mosaic artwork would be installed outside the Visual Arts Room.
- (2) On 2nd November, Mr. Wan invited S.6 Wong Hei Man to share her SBA and artwork with S.5 students. It aimed at enhancing S.5 students' understanding of making SBA artworks. It was held after school.

12. Report from the Academic Affairs Committee

- (1) Hok Yau Club Mock Examination for Citizenship and Social Development, English Language, and Mathematics were held on 21st-23rd and 27th-29th November. Five S.6 students participated in the Citizenship and Social Development, twenty-five students in English Language and twenty-six students in Mathematics mock examinations. The mock examinations were held on the school campus for students to experience working in a public examination setting.
- (2) Learning Support Tutorial (Nov-Dec 2023) for Mathematics and English started on 16th November. The aim was to prepare students for the upcoming examination in January. Thirty-nine S.1-5 students joined the after-school classes. The batch includes five sessions held on every Thursday.

- (3) The AAC Mentoring Programme has completed the matching of teachers and students mentees, and the welcoming tea party was successfully held at the English Learning Centre from 4 to 5 pm after school on November 7. A total of five members of the AAC and ten students participated. The content mainly explains to students the purpose of this year's mentorship programme and provides opportunities for teachers and students to communicate. Our Vice Principal Ms Chan YM was invited to share and encourage students on that day.
- (4) The first batch (September - October) of the Clean Homework Record Award and Excellent Learning Effort Award was concluded. Students who had no late submission homework records or showed excellent effort in their lessons were awarded a certificate as an encouragement for their hard work.

13. Report from the Moral and Civic Education Committee

- (1) The morning assemblies in November were held, holding a flag-raising ceremony and "Speech under the Flag" every Tuesday. The four lecture topics in November were: "The Beginning of Winter and Chinese Culture" on 7/11, "Understanding Chinese Instruments and Music" on 14/11, "Mental Health in Autumn" on 16/11, "Sun Yat-sen's Birthday" 21/11, National Constitution Day"28/11.
- (2) National Security Education: An exhibition board on campus was set up to introduce twenty items of national security, with book exhibitions, and organize quizzes with prizes. Each senior class was arranged to visit the exhibition and complete a game during the Civics and Social Development lesson.
- (3) The Chinese-style marching and flag-raising team was organized by inviting instructors from the Hong Kong Police Force to teach students skills for the flag-raising ceremony and Chinese-style marching. Fifteen students will attend classes every Saturday morning in December.
- (4) The seventh "Citizen Ambassador" training program: We nominated 5D Li Yaosheng and Li Mingyi to participate in this program. The two students will take part in the interview. If successful, they will join the guided tour service of the Civic Education Resource Center voluntarily and participate in promotion activities for national education.
- (5) Professional Development Activity :
We are preparing notes about the value education, national education, and national security education for teachers' professional development

14. Report from the Discipline Committee

- (1) On 3rd November, a mini-talk about anti-smoking was organized for all S.1 students to cultivate positive attitudes towards healthy lifestyles during the class assembly by the social workers from the Life Education Activity Programme (LEAP).
- (2) On 6th, 9th, 13th and 16th November, four floor-curling workshops were held for the prefects to train them in leadership and collaboration skills.

- (3) Two anti-drug workshops were organized for all S3 to cultivate positive attitudes towards healthy lifestyles during the PE lessons by the social workers from the LEAP.
 - (4) Articles about maintaining proper social distance between peers were uploaded to all Google classrooms to nurture our students with positive attitudes.
15. Report from the Career Guidance Committee
- (1) From 15th to 23rd November, S.6 students checked the content of their Student Learning Profile and Other Learning Experience in their life planning class and entered it outside the school through the Web School Management System (WEBSAMS) performance and award information.
 - (2) On 30th November, the “Mock Interview Workshop” activity was organized. Through the activity, students could learn from experience and know more about their interview skills.
16. Report from Extra-Curricular Affairs Committee
- (1) School picnic day was successfully held on 17th November. Students enjoyed having it with their classmates.
 - (2) SA Singing Contest preliminary round was done. Individual and group participants tried their best and performed well.
17. Report from the Religious Education Committee
- (1) On 1st November, a Christian Fellowship gathering was held after school themed *Mournful and Meek*.
 - (2) On 6th, 8th, 13th, 20th, and 27th November, the Christian Fellowship committee held meetings to prepare for the bi-weekly gatherings and Gospel Week.
 - (3) On 15th November, a training session on evangelism was held to prepare the Christian Fellowship committee for the Evangelical Gathering on 24th November.
 - (4) Christians’ Day and Gospel Week were held from 20th to 24th November. This year, the theme of Gospel Week was “Thanks. Giving 感作·敢為”, various activities were successfully held, such as Christian Prayer Gathering, Hymn Busking, Task Game, and Evangelical Gathering.
 - (5) In the Evangelical Gathering, twenty-nine students decided to follow Jesus and twelve re-dedicated themselves to God. Another foundation program will be held in December to follow up on these new believers.
18. Report from the Parental Affairs Committee
- (1) Parents’ Night (2023) was successfully held on 3rd November. There were more than four hundred and thirty parents who attended the Parents’ Night. The programme includes the PTA AGM, presentation of scholarships, parents, and class teachers’ meetings for S.1, 2, 4 to 6, and the seminar about NSS subject selection for parents of S3 students.
 - (2) Four PTA Committee members and their children attended the Mosaic Art Workshop organized by the Visual Arts Department.

19. Principal's External Activities

- (1) On 3rd November, I attended the Administration and Church Affairs Department of HKCCCC meeting.
- (2) On 18th November, I was invited to share our school's experience in implementing Knowledge Management with the principals of Guangzhou schools.
- (3) On 10th November, I attended the Installation of the President of the Education University of Hong Kong.
- (4) On 10th November, I attended the Sixtieth Anniversary Thanksgiving Service of CCC Kei Heep Secondary School.
- (5) On 11th and 25th November, I hosted the Needs Analysis Workshop for Aspiring Principals organized by Hong Kong Baptist University.
- (6) On 13th November, I attended the meeting of the Committee on School Development and Accountability Framework (CSDA) of the Education Bureau.
- (7) On 13th November, I attended the Executive Council meeting of HKCCCC.
- (8) On 17th November, I attended the Sixtieth Anniversary Thanksgiving Service of CCC Hoh Fuk Tong College.
- (9) On 18th November, I was invited by the Education University of Hong Kong to attend the Symposium "Learning Science and Future Education" organized by the Faculty of Education of Peking University and also to share our school experience in the Roundtable Forum in the Symposium.
- (10) On 21st November, I attended the Central Board of Directors meeting of HKCCCC.
- (11) On 22nd November, I attended the meeting of Wong Tai Sin District School Liaison Committee.
- (12) On 23rd November, I attended the AGM meeting of the Association of English Medium Instruction Secondary School.
- (13) On 23rd November, I attended the IMC meeting of CCC Kei Wan Primary School.
- (14) On 25th November, I attended the Sixtieth Anniversary Thanksgiving Banquet of CCC Hoh Fuk Tong College.

30th November 2023

Prepared by Dr. Chu Kai Wing
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