

CCC Heep Woh College
2023-2024
Monthly School Report
September 2023

1. PTA Meeting

On the evening of 1st September, Madam Ng Yan Han, the PTA Chairlady, chaired the online meeting. The PTA discussed the arrangements for the forthcoming activities.

2. New School Year Opening Ceremony

The 2023-2024 academic year started on 1st September. However, due to the super-typhoon Saola, the ceremony was postponed to 4th September. All teachers and students attended the ceremony with excitement and happiness. Our alumnus, Mr. Chan Kwok Kei, who is the Chief Secretary for the Administration of the Government of the Hong Kong Special Administrative Region, to be the honourable guest of the ceremony, gave a speech via a video. After Mr. Chan's speech, I encouraged our students to set aims and goals for this year.

3. Crisis Management Workshop for Staff

On 5th September, Mr. Kwan CH, the Guidance Master, shared his experience in handling crises with colleagues.

4. The First Meeting of the School Administration Committee

On 11th September, I chaired the meeting of the School Administration Committee. Besides reviewing the activities and school policies at the beginning of the school year, we also discussed the following issues:

- School Annual Report 2022-2023
- Review of the Criteria of Application for the Life-Wide Learning Grant and other school routines.

5. Student Leaders Inauguration Ceremony

On the afternoon of 15th September, the Student Leaders Inauguration Ceremony was held. I gave a speech to encourage our student leaders to serve their fellow schoolmates and reminded them to strike a balance between organizing activities and studies.

6. CCC Education Sunday

On 16th September, Ms. Chan YM Julia (Vice-Principals), teachers of the Religious Education Committee, and all S.1 students and their parents attended the CCC Education Sunday held by Heep Woh Church.

7. Visit by the Principals of the Mainland Secondary Schools

On 21st September, Forty-four principals of the secondary schools from the mainland visited our school. I introduced our school and the management strategies. I also accompanied them on a campus tour.

8. S.1 Parents' Night

On the evening of 22nd September, the Guidance Committee and school social workers organized a forum for S.1 parents. Mr. Kwan Chi Ho, the Guidance Master, shared some tips to help parents understand how to help their children adapt to the transition from primary school to secondary school.

9. Changjiang Piano Music Festival

Our school was invited to join the Changjiang Piano Music Festival. From 22nd to 25th September, a music exchange tour to Changjiang China was organized to join the Music Festival. Twelve students with outstanding musical talents from S.2 to S.5 were chosen to participate in the tour. The tour was led by Ms. Chan YM, the Vice-Principal, and Mr. Choi YK, the Music Department Head. During the trip, teachers and students took part in the 9th Changjiang Piano Music Festival, attended various concerts; and engaged in music exchange activities with local schools.

10. CCC New Teacher Forum

On 23rd September, newly appointed teachers Ms. Chan Wai Ping, Ms. Cheung Ka Lo, Mr. Fung Ting Kwan, Mr. Chui Ho Man, Ms. Tsui Ka Lai, Ms. Wong Kiu Cho Jovita and Ms. Yu Pik Ching and I attended a forum to learn more about our school sponsoring body – The Church of Christ in China, Hong Kong Council. We also talked with Dr. Kao Yi Tsun, the Supervisor of our school, about life at our school.

11. Report from Subject Departments

English Department

- (1) Four S.5 students: 5A Chan Tak Ming (4); 5A Kuge Kentaku (9); 5D Cheng Wing Yan (7); 5D Lee Yiu Sing (19) were nominated to join the Hong Kong Polytechnic University (PolyU) Invitational English Speech Contest with the theme: Environment and Sustainability in Hong Kong. They participated in the training workshops at PolyU on 9th, 16th, and 23rd September, 2023. The final contest will be held on 14th October 2023, 9 am – 3 pm on the PolyU campus.
- (2) About 20 S.1–S.3 students have joined ‘Shakespeare in Action’ Project 2023 – 24, which is jointly organized by the Leisure and Cultural Services Department of Hong Kong SAR Government and Shakespeare4all. They will attend a series of drama workshops from October 2023 to July 2024 to equip themselves for the finale performance: A Mid-Summer

Night's Dream in July 2024 in Yuen Long Theatre.

(3) Professional Development Activity/Activities :

- On 19th September, Ms. Chan Ka Yan joined the professional sharing session organized by the Quality Assurance Division, EDB. During the meeting, Ms. Chan shared how the English Department's programme plan aligns with the school's major concern in the 2023–24 academic year.
- On 15th Sept, Ms. Chan Ka Yan, Mr. Tang Siu Fung Eric, together with Ms. Chow Sze Ying, and Ms. Pang Ka Yu, attended the online professional development seminar on "Student Attributes and Differentiated Instruction".

Mathematics Department

- (1) S.5 Remedial Class was held this month to help the low achievers consolidate their learning. Mr. Lee SF and Ms. Yu PC were in charge of the class.
- (2) The recruitment of members of Olympic Mathematics Training for both junior and senior forms students continues. Forty-one S.1 students, fourteen S.2 students, and S.3 students were enrolled and nine students were recruited to an advanced learners group. Ms. Yu PC and Mr. Tai TT were in charge of the training. Moreover, we are recruiting S.1 –S.3 students to join the Pan-Pacific International Mathematics Competition and the Big-Bay Area Mathematics Competition. Mr. Li WK, the Mathematics Department Head, is in charge of the preparation for the competitions.
- (3) Our department began to use the AI Assessment System to send questions with various levels of difficulty depending on the students' ability to our senior form students with a topic per month for their self-directed learning and practice.
- (4) On 21st September, Mr. Li WK, the Mathematics Department Head, and Ms. Ng MW participated in the first Preparation Meeting for the "Hong Kong Primary School Mathematics Contest" and discussed the workflow of the Contest.

Chemistry Department (Science KLA)

- (1) Three gifted S.4 Science students were nominated to participate in the "Pilot Scheme for Secondary Schools – Dual Program" organized by the Hong Kong University of Science and Technology with the aid of "The Diversity Learning Grant".
- (2) One S.5 gifted Science students participated in the "Piloting Scheme for Secondary Schools – Dual Program (Level 2)" organized by the Hong Kong University of Science and Technology with the aid of "The Diversity Learning Grant".
- (3) Sixty S.5 and S.6 Chemistry students participated in the "Chemists Online Self-study Award Scheme (COSAS)" organized by the Hong Kong Virtual University. They got excellent results:

Form	Diamond Award	Platinum Award	Bronze Award
5	15	0	1
6	28	2	0

- (4) A team of six S.3 students was nominated to join the "International Junior Science Olympiad" Competition organized by the Hong Kong Education Bureau. A written test

was held on 24th September 2023 at the Chinese University of Hong Kong.

- (5) Ten S.5 Chemistry students, divided into two teams, were nominated to join the “Hong Kong Secondary Students Chinese Medicine Quiz Competition” organized by the Hong Kong Baptist University.

Integrated Science Department

- (1) On 16th September, one S.1 students participated in the “Science in the Public Service - AI in Motion Science and Performing Arts ” seminar organized by the Hong Kong Science Museum.
- (2) On 23rd September, one S.1 students participated in the “Science in the Public Service - Future Sustainable Buildings” seminar organized by the Hong Kong Science Museum.

Geography Department

- (1) The purchasing process of the Online Question Bank (OQB) Platform Service was completed. The OQB will be applied to Senior Form students in their Multiple Choice Questions practices.
- (2) The purchasing process of the ARGEO Portable Application system was completed. The system will be applied in Junior form e-learning.
- (3) The S.5 Geography field trip, which will be held on 12–13th October, has been prepared.
- (4) The activities in the first term with the Geography Society were planned (three in-school activities and one field trip).

Physical Education Department

A total of eighteen (S.1 – S.3) junior students have joined the Joint School Track and Field Training Programme jointly held by the Leisure and Cultural Services Department, the Education Bureau and the Hong Kong Association of Athletics Affiliates.

Music Department

- (1) Auditions have been completed for the school's junior choir, senior choir, Western orchestra, and Chinese orchestra. A significant number of students participated in the auditions, and those with exceptional musical talents were selected to join the respective school teams.
- (2) This year, a new hand chimes ensemble is being established, and recruitment is currently underway. The ensemble will have regular rehearsals every Friday after school.
- (3) A total of nineteen musical instrument classes will be offered this year, covering a range of Chinese and Western musical instruments. The recruitment process has been concluded, and the students' response has been positive.
- (4) From 22nd to 25th September, a music exchange tour to Changjiang, China was organized. Twelve students with outstanding musical talents from S.2 to S.5 were chosen to participate in the tour. The tour was led by Ms. Chan YM, the Vice-Principal, and Mr. Choi YK, the Music Department Head. During the trip, teachers and students took part in the 9th Changjiang Piano Music Festival, attended various concerts, and engaged in music exchange activities with local schools.

Visual Arts Department

5C Yeung Man Yat obtained the following prizes:

- Champion of “Beat Drugs. Start at home” colouring competition, organized by International Social Service (HK Branch)
- Champion of “The Kids in Rainbow Jerseys” colouring competition, organized by HK Dance Company
- 1st runner-up of “Moral Education Comic Design”, organized by Winsor Education Foundation.

12. Report from the Academic Affairs Committee

- (1) The grace period for changing elective subjects for S.4 students was from 5th September to 15th September this year. After the grace period, six students applied to change their elective subjects, of which two students changed their elective subjects successfully.
- (2) A briefing session for the Academic Helpers was held on 11 September. Academic Helpers have to oversee the number of assessments assigned by subject teachers to avoid overburdening assessments on the same day in the class.
- (3) A brief talk concerning the Homework Submission Policy was held for S1 and S2 students on 4 September. A briefing for subject monitors was held on 12 September. The Homework Submission Policy was launched on 18 September for this academic year. The first Homework Class session was held on 19 September.
- (4) An orientation session was held for the 2023-2024 Academic Prefect Team on 22 September. The session involved ice-breaking between the team members and the introduction of duties by the Head and Vice Head Academic Prefect.
- (5) A Learning Skills Training Programme (Note Processing and Learning Style) organized by Edvenue was launched on 29 September during the S.1 Class Assembly. The series of workshops aim to equip students with a series of effective reading strategies, and study skills in note-taking and to raise the awareness of students about the impact of preferred learning style.

13. Report from the Discipline Committee

- (1) On 15th September, the Inauguration Ceremony was held for our school leaders, including the Prefects Team.
- (2) Articles about a healthy lifestyle were shared among all students.

14. Report from the Extra-Curricular Affairs Committee

- (1) The recruitment of members of interest clubs and interest classes was done.
- (2) There were eight interest clubs and eleven interest classes.
- (3) Lessons of interest classes were started in late September.
- (4) Inter-house volleyball competitions were organized on 18th & 19th.
- (5) The Students' Association organized graduates' inter-class dodgeball competitions from

20th to 22nd September.

15. Report from Moral and Civic Ed Committee

- (1) The department has made arrangement regarding the content of school assemblies throughout the year, including arranging seminars and devising school-based class period teaching materials. The content will focus on the three major concerns of the school.
- (2) Seminars in September includes:
 - 2.1 National education lecture “Hong Kong, the Mainland and the World from the Medical Conditions” conducted by GBS JP Anthony Wu Ting-yuk
 - 2.2 Nutritionist Health Talk “Release Stress by Diet”
 - 2.3 Civic education lecture “Pet Care and Detective Dogs Talk”.
- (3) The department has established a Wellness Gram and passport to record students’ personal growth personal. During the class period, all students in the school are required to complete a questionnaire for goals setting and conduct self-reflection in eight areas including Exercise habits, Sleeping quality, Online activities, Reading routines, Academic performance, Eating patterns, School life and Family relationship.
- (4) The department has set the content of the morning assemblies throughout the year and made arrangements for the raising of the national flag, and the playing and singing of the national anthem every Tuesday. Students conduct sharing every Tuesday and topics include the recent development of our country, Chinese culture, Chinese history and through “The speech under the National Flag” on specific days.
- (5) We recruit around 20 moral and civic education student ambassadors, including students from Form 1 to Form 5. They are responsible for the “The speech under the National Flag”; during morning assemblies to promote moral education and national education activities. On September 26th, the morning assemblies and recess period were to celebrate the Mid-Autumn Festival and to express gratitude to teachers.
- (6) 10-13 members of the flag-raising team are recruited. Students will take Chinese-style footdrill training and flag-raising ceremony training this year.

16. Report from the Parental Affairs Committee

- (1) On 29th September, the Voting Day of the “24th PTA Committee Election” & “7th Parent Manager Election” was successfully held.
- (2) In September, the PTA magazine was published. It summarized the activities held by the PTA in the 2022-2023 school year.

17. Report from the Religious Education Committee

- (1) On 17th September, the Education Service was held. Teachers of the Religious Education Committee and S.1 students attended the Education Service of Heep Woh Church in the school hall. There were in total seventeen students who decided to follow Jesus and five

confirmed their faith. Praise God for His ministry in our students' hearts.

- (2) On 20th September, a training session for the Morning Announcement Team was held to improve their reading skills and performance in the morning assembly.
- (3) On 20th and 27th September, two training sessions for the Christian Fellowship committee members were held to prepare them for the upcoming activities and gatherings.
- (4) On 26th September, a promotion session for Christian Fellowship was conducted by the committee members.
- (5) On 28th September, the Teacher Spiritual Support Luncheon was held.

18. Principal's External Activities

- (1) On 1st September, I attended the meeting of the Administration and Church Affairs Department of HKCCCC.
- (2) On 4th September, I attended the AGM and the first meeting of the Association of Principals of Secondary Schools, HKCCCC.
- (3) On 9th, 16th, and 17th September, I attended the workshop on 'Workplace Mediation Process and Conflict Management' organized by The HKU School of Professional and Continuing Education (HKU SPACE).
- (4) On the evening of 11th September, I attended the Executive Council meeting of HKCCCC.
- (5) On the evening of 12th September, I attended the Executive Committee meeting of the Association of English Medium of Instruction Secondary Schools.
- (6) On the morning of 13th September, I attended the meeting of the School Liaison Meeting of Wong Tai Sin District.
- (7) On the morning of 15th September, I attended the meeting of the Quality Assurance Division.
- (8) On 18th September, I attended the meeting of the Human Resource and Administration Task Group of the Administration and Church Affairs Department of HKCCCC.
- (9) On the morning of 21st September, I attended the meeting of the Learning and Teaching Exchange Team of the Association of Principals of Secondary Schools, HKCCCC.
- (10) On 22nd September, I attended the twentieth Anniversary Thanksgiving Service of CCC Fong Yun Wah Secondary School.
- (11) On the morning of 23rd September, I attended the New Teacher Induction organized by the Association of Principals of Secondary Schools, HKCCCC.
- (12) On the afternoon of 23rd September, I attended the "Welcome Back to Macao" Teacher Seminar organized by the Macao Government Tourism Office.
- (13) On 25th, 26th and 28th September, I was invited by the Quality Assurance Division of the Education Bureau to be the External Reviewer for the External School Review of another school.
- (14) On 28th September, I attended the meeting of the Administration and Church Affairs

Department of HKCCCC.

Date: 30th September 2023

Prepared by Dr. Chu Kai Wing
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