

CCC Heep Woh College
Plan on the Use of the Promotion of Reading Grant
2023 - 2024 School Year

(A) The major objectives for Promotion of Reading:

- To raise the students' interest in reading
- To create a reading culture in school

(B) Grant for the promotion of reading in 2023-2024 academic year :

		Remarks
Balance brought forward from 2022-2023 Reading Grant	\$28,702.71	
Subsidy for 2023-2024 Reading Grant	\$76,064.00	
Total:	\$104,766.71	

(C) Plan on the use of the promotion of reading grant (2023-2024)

	Tasks	Estimated expenses (\$)	Target group	Date / Time scale	Remarks
1	Purchase of books for the following departments/committees to expand the collections in the school library:		All students	Nov, 2023 to July, 2024	
	a) Biology Department	\$1,000.00			
	b) Business, Accounting & Financial Studies	\$1,000.00			
	c) Chemistry Department	\$1,000.00			
	d) Chinese Department	\$6,000.00			
	e) Chinese History Department	\$600.00			
	f) Chinese Literature	\$1,000.00			
	g) Computer Studies Department	\$1,000.00			
	h) Economics Department	\$500.00			
	i) English Department	\$15,000.00			
j) Geography Department	\$1,000.00				

	Tasks	Estimated expenses (\$)	Target group	Date / Time scale	Remarks
	k) Health Management & Social Care Department	\$1,000.00			
	l) History Department	\$1,000.00			
	m) Humanistic Education Department	\$1,000.00			
	n) Integrated Science Department	\$1,500.00			
	o) Life & Society Department	\$500.00			
	p) Mathematics Department	\$1,500.00			
	q) Music Department	\$1,000.00			
	r) Physical Education Department	\$500.00			
	s) Physics Department	\$1,400.00			
	t) Religious Education Department	\$500.00			
	u) Visual Arts Department	\$2,000.00			
	v) Library Department	\$20,000.00			
	w) Information Technology Committee	\$2,000.00			
	x) Extra-curricular Activities Committee	\$300.00			
	Sub-total	\$62,300.00			
2	Activities of promotion of reading (Collaboration with different departments)				
	i) Chinese Department, English Department & Library <ul style="list-style-type: none"> ● Develop class library for F.3 students (5 classes) <ul style="list-style-type: none"> ■ Purchase Chinese books & English books for each class 	\$20,000.00	Form 3 students	Nov, 2023 to Feb, 2024	Budget: \$2,000.00 for Chinese books and \$2,000.00 for English books for each class. \$4,000 x 5 classes = \$20,000.00
	ii) 中文科、中史科及圖書館 「篇篇流螢」網上閱讀計劃 - 獎勵每月之星及全年之星 <ul style="list-style-type: none"> ● 獎項： <ul style="list-style-type: none"> ➢ 每月之星：每 2 個月計算各同學的積分，每級首 5 	\$2,000.00	中一至中六學生	2023 年 10 月至 2024 年 5 月	預算開支：書券每級 300 元 x 6 級，共 1800 元，初步預留 2000 元。

	Tasks	Estimated expenses (\$)	Target group	Date / Time scale	Remarks
	<p>名同學有獎狀及禮物乙份。</p> <ul style="list-style-type: none"> ➢ 全校之星：每 2 個月計算各班的總分，全校最高分的 3 班可獲得禮物 1 份。 ➢ 全年之星：每級第一名同學有獎狀及書券 150 元；第二名有獎狀及書券 100 元；第三名有獎狀及書券 50 元。(中六必須最少 2400 分，中一至中五最少 6000 分) 				
	<p>iii) 中文科及圖書館</p> <p>1) 中四文言閱讀報告比賽</p> <ul style="list-style-type: none"> ● 獎品： <ul style="list-style-type: none"> (1) 優異作品四篇：每人可得《歷代文言小故事》第二冊及第三冊。 (2) 冠軍：可得《歷代文言小故事》全套，第一冊至第五冊。 (3) 投票者抽出 4 個名額： <ul style="list-style-type: none"> 大獎 2 名：每人可得《歷代文言小故事》全套，第一冊至第五冊。(初中及高中各 1 名) 細獎 2 名：每人可得《歷代文言小故事》第二冊及第三冊。(初中及高中各 1 名) 	\$2,000.00	中四同學	2023 年 12 月	<p>預算開支：</p> <p>《歷代文言小故事》1 本約 70 元：6 人 x 2 本 x 70 元 = 840 元；</p> <p>《歷代文言小故事》全套共 350 元：3 人 x 350 元 = 1050 元。</p> <p>總開支 1890 元，初步預留 2000 元</p>
	<p>2) 閱讀推廣活動</p> <ul style="list-style-type: none"> ● 中文科老師好書分享：由中文老師每人每月推薦一本好書，並撰寫推介短文，短文會上載至中文科網頁及在早會向同學分享，並於當天在各級谷歌課室發放與介紹書籍相關的題目，同學可最遲於 30/6 回答表單題目，答對 80% 的同學可以任獲得 30 元書券，名額不限。 ● 初中圖書角班際比賽：每 2 個月計算各班在圖書角借閱書籍的總數，每級最多借閱書籍的班別可獲一份禮物。圖書館每月更新各班借閱圖書的總數，並於各級谷歌課室發放。 	\$1,500.00	全校同學	2023 年 9 月至 2024 年 6 月	<p>預算開支：</p> <p>30 元 x 50 名，共 1500 元</p>
		\$750.00	中一至中三同學	2023 年 9 月至 2024 年 6 月	<p>50 元 x 5 次 x 3 級，共 750 元</p>

<p>iv) English Department & Library Objective:</p> <ul style="list-style-type: none"> ● Motivate students to participating in English Extensive Reading Scheme (ERS) <p>Details of the activity:</p> <ul style="list-style-type: none"> ● Award the outstanding students of English ERS (\$50 book coupon for each outstanding student; 10 students for each form (Form 1 to 3)) 	\$1,500.00	All Form 1 to 3 students	Nov, 2023 to June, 2024	Budget: \$50 x 10 students x 3 forms = \$1500.00
<p>v) Book Sharing Activity Details of the activity:</p> <ul style="list-style-type: none"> ● At least TWO book sharing activities will be organized throughout the year. ● Small gifts will be awarded to those participants. 	\$2000.00	Host: 6 students Audience: 12-20 students (F1-F6)	Oct, 2023 to May, 2024	Budget: Purchasing books: \$100 x 6 students x 2 times = \$1200.00 Gift: \$400 x 2 times = \$800.00 Total = ~\$2000.00
<p>vi) Book Display Details of the activity:</p> <ul style="list-style-type: none"> ● At least SIX book displays will be organized throughout the year. ● Subject teachers are invited to choose 10-20 books for the display in library. ● Students can leave short after-reading reviews on the books or vote for their favorite books. ● Small gifts will be awarded to those participants. 	\$1200.00	All students	Oct, 2023 to May, 2024	Budget: Gift: \$200 x 6 times = \$1200.00
<p>iv) Author Talk Details of the activity:</p> <ul style="list-style-type: none"> ● Invite an author to share about reading. 	\$4500.00		April, 2024	
<p>v) Bookstore / Public Library / Book Fair Visit Objectives:</p> <ul style="list-style-type: none"> ● To provide opportunity for the students to understand the operation of bookstore in the market and help school to choose books for the school library collections <p>Details of the activity:</p> <ul style="list-style-type: none"> ● Arrange a bookstore / HK Central Library / HK Book Fair visit ● Participants will help in choosing books for the school library collections after visit 	\$2550.00		February 2024 or July 2024	Fee for transportation

	Sub-total	\$38,000.00			
	Total:	\$100,300.00			

(D) Budget & plan on the use of the promotion of reading grant (2023-2024)

Item	Amount
Grant for the promotion of reading in 2023-2024 academic year (Balance brought forward from 2022-2023 Reading Grant + Subsidy for 2023-2024 Reading Grant)*	\$104,766.71
Estimated expenses for the promotion of reading in 2023-2024 academic year	\$100,300.00
Estimated balance for the grant for the promotion of reading in 2022-2023 academic year	\$4,466.71

*Breakdown can be referred to Part (B) on p.1